

**Local Government
(Miscellaneous Provisions) Act 1982**

**Application for
STREET TRADING CONSENT**



**Please read the Council's Street Trading Policy before completing and submitting this form.
The Policy will apply to you whether you have read it or not.**

APPLICATION TYPE	Please 'X'
New	
Renewal - please quote existing consent number	

APPLICANT'S DETAILS	
Trading Name	
Title	*Mr / Mrs / Miss / Ms / Other (*delete as appropriate)
Forenames	
Surname	
Former Names	
Date of Birth	
Place of Birth	
National Insurance number	
Home Address including postcode	
Email Address	
Daytime Telephone Number	
Right to work in the UK	You must have the right to work in the UK and will need to produce documents to prove this. A list of accepted documents can be found in a separate document.

CONVICTIONS

Do you have any current criminal convictions? (i.e. unspent under the Rehabilitation of Offenders Act)	YES / NO
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If YES, please give details, including date of conviction, court, offence and penalty/sentence

(continue on separate sheet if necessary)

DISCLOSURE

You are required to provide a Basic Disclosure with your application form, which must not be older than one calendar month from the date of issue (the issue date can be found on the disclosure certificate). A basic disclosure is a criminal record check which can be obtained from the Disclosure and Barring Service at: <https://www.gov.uk/government/publications/basic-checks>

Please specify the street/location you wish to trade

Please note for NEW applications, a scaled map identifying the proposed trading site must accompany this application. A printed map obtained from a website is acceptable. If more than one street/location is being applied for (for the same trading unit), please provide details on a separate sheet and ensure a scaled map identifying exact trading site is provided for each location.

ASSISTANT DETAILS – (if any)

Title	*Mr / Mrs / Miss / Ms / Other (*delete as appropriate)
Forenames	
Surname	
Former Names	
Date of Birth	
Place of Birth	
National Insurance number	
Home Address including postcode	
Email Address	
Daytime Telephone Number	
Right to work in the UK	You must have the right to work in the UK and will need to produce documents to prove this. A list of accepted documents can be found in a separate document.

Disclosure	You are required to provide a Basic Disclosure with your application form, which must not be older than one calendar month from the date of issue (the issue date can be found on the disclosure certificate) A basic disclosure is a criminal record check which can be obtained from: The Disclosure and Barring Service at: https://www.gov.uk/government/publications/basic-checks
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Details of vehicle, stall and/or container

Will you be using a vehicle in connection with your work as a trader?	YES / NO
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If YES, please provide the following details:-

Make	
Model	
Colour	
Registration number	

Please provide a description of vehicle, stall or container from which you intend to trade, including dimensions

A photo must also accompany this application (if new or variation)

Length	
Height	
Width	
Depth	

Where will the vehicle, stall or container be stored when not in use?

When do you propose to trade?

Calendar Months	
Days of the Week	
Times of trading	Start time Finish time

Please give full details of Products / Articles you propose to offer for sale

Are you intending to sell food or drink? If yes, please state what foods and drinks	Yes / No
Are you intending to sell alcohol?	Yes/No

APPLICANT CHECKLIST / SUPPORTING DOCUMENTS	Please 'X'
Application form completed	
Scaled map(s) identifying exact trading location(s) (not required for renewals if no change)	
Photo of vehicle, stall or container from which you intend to trade (not required for renewals if no change)	
Proof of £5 million Public Liability Insurance (must be produced prior to trading)	
Application fee	
Written permission from Landowner(s) is enclosed;	
Instalment Option – Direct Debit Mandate and the first three month's instalments enclosed N.B for the Annual Discounted Rate only and at the Council's discretion	

DECLARATIONS

The Council is required to comply with the Data Protection Act 1998 ("the Act") in respect of personal data provided by the Applicant. Section 4 (4) of the Act provides that, subject to Section 27 (1) of the Act, it is the duty of a data controller to comply with the data protection principles in relation to all personal data of which it is a controller. Any information provided by the Applicant will be retained on computer or in the Council's records and will be dealt with in accordance with the provisions of the Act. South Somerset District Council is the Data Controller for the purposes of the Act.

The Council is under a duty to protect the public funds it administers, and to this end may use the information provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

I declare that the information supplied above and that which accompanies this application for a Street Trading Consent, is to the best of my knowledge accurate, true, and up-to date and I undertake to notify you, immediately, if any of the above matters change. In particular, I will inform you, forthwith, if arrested, cautioned, charged or convicted of any offence.

I agree to pay the relevant fees for the period of the Consent. If the Consent is surrendered and it was subject to a discounted rate, this discount will no longer apply and I agree to pay the council any monies due in accordance with the nearest undiscounted fee payable for the period of trading.

I understand that any grant of Consent, under the above mentioned Act, will not remove my/our responsibility to obtain all other permissions, consents, licences, etc. that may be necessary before undertaking the proposed street trading activity; to pay any other fee, expense, fine, charge etc. required in connection with the Consent and/or the trading and to meet the full requirements of the law in general.

I understand that any Consent granted may be revoked at any time and that any Conditions attached to the Consent when granted may, subsequently, be added, removed or varied as the Council considers necessary.

I agree to indemnify the Council against any costs, losses or damages etc. arising howsoever caused, as a consequence (either directly or indirectly) of the grant or use of the Consent including any costs, losses or damages caused by my/our employees or anyone else assisting with my/our business.

I confirm I have read and understand the street trading policy and I confirm that If the consent is granted I will comply with the conditions attached at all times. I further understand that the Council may vary the conditions at any time in accordance with the Local Government (Miscellaneous Provisions) Act 1982.

I understand that it is an offence, liable on conviction to a fine up to level 3 on the standard scale to make a false statement in or in connection with this application.

Date		Applicant Signature	
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Please allow up to 8 weeks to process your application.

Please email completed application form to licensing@southsomerset.gov.uk
or post to:-

Don't forget to check if you require any other authorisations such as planning permission and food registration.

The Licensing Team, South Somerset District Council, The Council Offices, Brympton Way,
Yeovil BA20 2HT