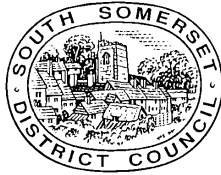


# BC03 REGULARISATION SUBMISSION



Building Control Unit  
South Somerset District Council  
Brympton Way  
Yeovil  
Somerset  
BA20 2HT  
Tel: 01935 462462  
email: [building.control@southsomerset.gov.uk](mailto:building.control@southsomerset.gov.uk)

Application Number

The Building Act 1984  
The Building Regulations 2010

*Please use block capitals.*

## 1 Applicants details

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## 2 Agents details (if applicable)

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## 3 Location of building work

Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_ Phone: \_\_\_\_\_

## 4 Work carried out

Description: \_\_\_\_\_  
Date building work carried out (if known) \_\_\_\_\_

## 5 Services & Sewers

Please confirm - if your proposals involve building over or close to any shared or lateral drain Yes / No

Method of Foul Water drainage \_\_\_\_\_

Method of Surface Water drainage \_\_\_\_\_

## 6 Use of Building

1. Please confirm use of proposed Building \_\_\_\_\_
2. Is the building to be put, or intended to be put to use which falls within the scope of the Regulatory Reform (Fire Safety) Order 2005? Yes / No

## 7 Have You Applied for Planning Permission

If yes please supply application number \_\_\_\_\_ Yes / No

## 8 Statement

This notice, given in relation to the building work described, is submitted in accordance with Regulation 18 and is accompanied by the appropriate fee. This application is only relevant to work commenced on or after 11<sup>th</sup> November 1985. The full regularisation fee must accompany this application. Fees for Regularisation Applications are exempt VAT but are 130% of the applicable building notice charge.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Charges</b> (see Guidance Note on Charges)		Charge less VAT	+ 30%	Total
<b>Table A</b>	New dwellings including associated garages			
<b>Table B</b>	Domestic extension with a floor area 10m <sup>2</sup> or less			
	Domestic extension with a floor area between 10m <sup>2</sup> - 40m <sup>2</sup>			
	Domestic extension over with floor area between 40m <sup>2</sup> - 100m <sup>2</sup>			
	Domestic loft Conversion with floor area less than 40m <sup>2</sup>			
	Domestic loft Conversion with floor area between 40m <sup>2</sup> - 100m <sup>2</sup>			
	Domestic garage/Carport with a floor area less than 60m <sup>2</sup>			
	Domestic garage conversion to habitable accommodation (up to 60m <sup>2</sup> )			
	Domestic replacement doors and windows up to 6 units			
	Domestic replacement doors and windows up to 20 units			
	Domestic electrical installation			
	Domestic renovation of Thermal Elements			
	Domestic renewable Energy Systems			
	Installation of new or replacement boiler, open fire or woodburning stove			
	Commercial new buildings or extension with a floor area 40m <sup>2</sup> or less			
	Commercial new buildings or extension with a floor area 40m <sup>2</sup> - 100m <sup>2</sup>			
	Commercial new buildings or extension with a floor area 100m <sup>2</sup> - 200m <sup>2</sup>			
<b>Table C</b>	All other work – Based on a total of £.....			
<b>Table D</b>	All other work – Based on a total of £.....			
<b>Total Charge</b>				

#### For Office Use

Submission charge checked by ..... Date .....

#### Notes

- ✓ One copy of this notice should be completed and submitted with plans and particulars indicating the works carried out and must be accompanied by the appropriate fee, which is charged at a rate of the normal fee payable (Building Notice) had the works not otherwise already been carried out plus 30%, (VAT is not payable). Please make all cheques payable to 'South Somerset District Council'.
- ✓ On satisfactory inspection of completed work a Certificate of Regularisation will be automatically issued
- ✓ In accordance with Building Regulation 21 the Council may require an applicant to take such reasonable steps, including laying open the unauthorised work for inspection, making tests and taking samples as the authority think appropriate to ascertain what work, if any, is required to secure compliance with the relevant regulations.
- ✓ These notes are for general guidance only; full particulars of a "Regularisation" request are contained in Regulation 18 of the Building Regulations 2010.
- ✓ Persons who have carried out the building work or have made a material change of use of a building are reminded that permission may also have been required under the Town and Country Planning Act.
- ✓ Further information and advice may be obtained from Building Control Services.

