

# South Somerset District Council

## APPLICATION FOR THE GRANT, RENEWAL OR TRANSFER OF LICENCE FOR A SEX ESTABLISHMENT - EXPLANATORY NOTES FOR APPLICANTS

Please read these notes carefully; failure to observe the requirements mentioned in these notes will render your application invalid.

1. The Council's fees for application are as follows:-
  - (a) Grant of a Licence £10,000 (£4,000 refundable if the application is unsuccessful and not the subject of an appeal)
  - (b) Renewal of a Licence £2,864
  - (c) Transfer of a Licence £2,864

Remittance of the appropriate fee should accompany your application. Cheques should be made payable to "South Somerset District Council".

2. If the application is in respect of premises (i.e. not a vehicle, vessel or stall), notice in the appropriate form (see enclosed form of notice) must be displayed for 21 days beginning with the date of the application on or near the premises in a place where the public can conveniently read the notice. You are required to submit to the Council a copy of this site notice duly certified as to the period during which and the place where it was displayed following expiry of the 21 day period.
3. You must give public notice of your application in the appropriate form (see enclosed form of notice) in a local newspaper circulating in the Borough of South Somerset not later than 7 days after the date of the application and you will be required to produce a copy of the relevant edition of the newspaper following publication.
4. You must send a copy of your application to the Officer in Charge of Yeovil Police Station, Horsey Lane, Yeovil, Somerset, BA20 1SN not later than 7 days after the date of the application. An extra copy of the application form is enclosed for this purpose.
5. The Council may wish to seek further information concerning yourself or the application premises (including an inspection of the premises) before considering the application.
6. When the preliminary formalities have been completed your application will be referred in due course to the Licensing Committee of South Somerset District Council for decision.
7. A Scale Plan of 1 : 100 of the proposed premises must accompany the application.
8. N.B. Anyone who, in connection with an application for the grant renewal or transfer of a licence for a sex establishment, makes a false statement which he/she knows to be false in any material respect or which he/she does not

believe to be true shall be guilty of an offence which on summary conviction can attract a fine of up to £20,000.