

Local Development Framework Project Management Board

Workshop 20; Report back on Proposed Submission Consultation and initial discussions with Planning Inspectorate Friday 16th November 2012

Notes of Meeting

Members Present: Ric Pallister, Sue Steele, Peter Seib

Officers Present: Martin Woods, Dave Norris, Andy Foyne, Helen Rutter, Rina Singh, Helen Harris

1. Notes of last meetings and matters arising

Minutes endorsed.

There are issues arising from English Heritage's position with regards to the plan; it was recorded in the minutes from the last PMB meeting that EH would withdraw their objections to the plan – namely to the location of the Sustainable Urban Extension to Yeovil due to its impact on Roman villas and their preference for a multiple site approach. AF and KL reported that their understanding of the outcome of the reported meeting with EH on 24th October didn't co-incide with that of the EH representative. This came to light with KL circulating the minutes of the meeting (agreed in substance with the 5 others attending the same meeting) to EH.

A meeting has been arranged for next Wednesday and AF will report back to PMB on the 26th November meeting as to the outcome. There is a possibility of two outcomes; 1) EH withdraw their objection to the plan and the process continues as planned; 2) EH maintain their objection, in which case two options remain - more time is allowed to resolve the issue, or proceed as planned on the basis of the Historic Environmental Assessment evidence that the YSUE is appropriately located to south and west of Yeovil. A decision to continue the process can be reviewed at the next PMB meeting on the 26th in the light of that meeting and any subsequent consideration.

Draft Notes from the meeting of 24th October with EH are to remain mutually unresolved and the subsequent meeting will be the mechanism to move the matter forward.

2. Addendum to Housing Provision Review Report

Addendum endorsed.

3. Local Development Scheme

Endorsed with amendment to second recommendation to read LDF PMB recommends to District Executive Committee that it (the LDF PMB) has responsibility for overseeing the management of the LDS and plans within it.

The following key points of the report are endorsed:

- SPDs are included
- The Yeovil Town Centre Area Action Plan is out of the LDS for present; the plan is too large and there are too little resources to complete it along everything else - it is felt it would be overly ambitious to pursue it at this time, but it will be completed in the future. It will be pursued as fast as resources allow and subject to early review and wording within the LDS should be amended to reflect this..
- Gypsy and Traveller Site Allocations are a district-wide DPD but the option to explore joint plans will be aired through future Duty To Co-operate meetings
- AMR is to be produced on a rolling, on-going basis, subject by subject
- The CIL charging schedule is to include a reference to updating the IDP

Minor changes include:

- Section on Neighbourhood Plans: deletion of “support” and replace with “advice and guidance” and delete sentence “Once...Localism Act”.
- Section on Resources: insert “Current” at start of section and delete paragraph “Expectation...9 months”.

It was agreed that the Green Infrastructure Strategy would be pushed back by 4months due to the need to pool and co-ordinate corporate resources, and issues relating to the shortage and availability of resources at present.

AF to amend report accordingly.

LDS to be reviewed every three years but earlier if there is a major or market change, or if the PMB deem it appropriate.

To confirm with Council’s solicitor if the LDS needs to be approved by Full Council as it is currently thought - as it is a live document and is *part of* the Local Development Framework and the LDF is identified as a matter for Full Council determination

4. Strategic Housing Market Assessment – Monitoring and Update Report

Recommendation endorsed. The monitoring and update report indicates that the SHMA is still an appropriate basis to proceed to examination and it would be appropriate to commence a SHMA in 2013/14 for SS Housing market area.

Additional recommendation that the new Duty To Co-operate forum is the place to pursue consistency of methodology and output between SHMAs undertaken relating to parts of Somerset to enable countywide consistency of policy and implementation as much as appropriate.

5. Duty to Co-operate

Report is still in draft form as meeting was only held last week. AF to bring report to next PMB meeting.

6. Proposed minor amendment to the Plan – Contingency and Risk Management

Endorsed

7. A.O.B.

Schedule of Amendments will need time extension to ensure Quality Control, additional meeting required after 26th to conclude business with certainty prior to Full Council report deadline on 4th December – AF to organise

Discussion ensued about preliminary arrangements for the Full Council meeting
AF to get Programme Officer interviews arranged asap - ready to move forward to submission and examination.

8. Next Meetings

26th November with another to be arranged thereafter