

LDF PMB Meeting 4/3/11

Note of Meeting

Present: S Steele, R Singh, H Rutter, A Foyne

Apologies: T Carroll, C McDonald, D Heydon, R. Pallister, K.Turner, M Woods

1. Notes of last meeting and matters arising: Notes accepted as accurate record, AF informed the meeting that Yeovil Traffic modelling and Baker associates report on housing requirement had been received. IDP/Planning Obligations brief for Consultants had been sent out to 6 Consultants with identified experience and the expected timescale was set out in the Brief with an anticipated submission date of July for the draft report and end September for the final report. AF to circulate brief to PMB. D Julian making progress on brief for a delivery resource for Chard Regeneration and other projects. HR referred to prospect of area teams engaging in future parking review survey work. RS indicated that that would depend on the forthcoming review of the Area Resource
2. Report on Consultation Exercise – HR presented the report. She emphasised the need to make consultation material user friendly and build in time to achieve this. SS referred to public's favourable impression re member presence at the Exhibitions and role of members for future engagement recognised. RS referred to excellent job done by HR and her Area resource. HR initiated discussions on new Member intake post elections and the need to get new members inducted and up to speed. AF referred to the programmed Planning Induction Training for new members and that planning policy matters would be covered. It was agreed that AF would invite new (and existing) members following the Induction Training to an open invitation with him and his team to discuss the Core Strategy and associated matters and progress to date AF referred to the need to supplement the report by recording the consultation now underway on the Traffic modelling review of Eco urban Extensions for Yeovil. The PMB endorsed the report for formal submission for the Planning Inspector as a record of consultation undertaken.
3. Report on Timeline to Publication Plan – AF presented the report and explained the particular factors determining the timing and referred to the delay to publication occasioned by the insertion of a round of Area Workshops. RS indicated that any further slippage must be reported to the PMB and that there would be major resourcing problems associated with such slippage. AF expressed his concern that further slippage would be a serious issue re loss of momentum to the process. The reports recommendations relating to agreement of themes for consideration; combination of PMB meetings with officer meetings and Area Workshops for members and timetable were endorsed.
4. Evidence base Update – AF informed the meeting of the findings in summary for both the Traffic modelling for the Yeovil Eco Urban extension and the Baker Associates' Housing Requirement review. The commencement of the consultation process for the traffic modelling report was referred to as was the difference between that and the Baker Associates (and other further evidence base reports) report where there was no need to consult independently of the future programmed consultation on the revised Plan.

5. Local Development Scheme (LDS) Review - AF started to set out possible future Development Plan documents that could feature in the imminent Scheme review due for May (with elections recognised this would be June). This included potential neighbourhood plans and the need to engage with T and PCs for their intentions so that resourcing matters could be addressed. HR referred to the need to have this after May. The significance and resource implications of these matters was recognised and it was agreed that AF would set these out in a brief listing report for the next LDF PMB meeting. It was recognised that this needed to be separate to the 1st LDF PMB in April considering the substantive issues raised by consultation. AF to draft list of potential work for inclusion in the LDS raise matters relating to Neighbourhood plans and set up a separate PMB meeting to consider.
6. AOB – HR referred to the Vanguard scheme being submitted and the limited chance of success in numeric terms and whether we would run with it in the event that we were unsuccessful with the bid and the prospect of proceeding without additional resources. RS asked that this be considered at the meeting where the LDS would be considered and would wish for AF and HR to talk to Martin Woods in advance.

AF 4/3/11